



**MINUTES OF THE  
 HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL RETIREMENT  
 SYSTEM BOARD  
 MEETING HELD  
 TUESDAY, AUGUST 13, 2019 AT 4:00PM  
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.**

**AGENDA**

**A. Call to Order**

**Mayor**

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**Roll Call: Secretary Donna Johnson**

<b><i>Present:</i></b>		<b><i>Absent:</i></b>
Mayor Johann Wallace	Joe Herbert	Officer- Christopher Thompson
Secretary Donna Johnson		
Lieutenant Joseph Glowacki		

**The meeting was called to order at: 4:06 pm  
 The Pledge of Allegiance was led by: Mayor Wallace**

**B. Call to the Public**

**Mayor**

***A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.***

**Call to Public:**

**C. New Business before the Commission**

**Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

C.1 Approval of Miriam Bear for inclusion in the PSPRS system after she has graduated from the academy and has been sworn in.

<b>Motion C.1: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Joseph Glowacki:** Concern raised over entering Miriam into the system after her graduation while another officer was entered into the system while they were in the academy.

**Mayor Wallace:** I thought that it was policy that they did not enter till after they were sworn in

**Joseph Glowacki:** My understanding was that it was up to the board.

**Chief Thies:** My understanding is that it is up to the board if we want to cover her while she's in the academy and it is a concern that it was done before for another officer.

**Mayor Wallace:** I'm looking at the policy right now

**Matthew Williams:** I spoke with the town attorney, under tier three they are not suppose to enter the system until they are sworn in but I believe the board can override it.

**Mayor Wallace:** Lets table this to next meeting so we can get clarification.

<b>Motion C: Moved to Next Meeting</b>		<b>Action: Moved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

C.2 Approval of Retirement Policy to require to have new officers sworn in before they can be included into the PSPRS system.

<b>Motion C.2: Open Item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** Lets table this till next meeting to till we get some clarification on when officers can join

<b>Motion C.2: Moved to Next Meeting</b>		<b>Action: Moved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

C.3 Approval of the upcoming retirement of Joseph Glowacki from the Huachuca City Police Department.

<b>Motion C.3: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** Will need to be table item since Joseph Glowacki cannot vote on this item we do not have a quorum.

<b>Motion C.3: Moved to Next Meeting</b>		<b>Action: Moved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

C.4 Approval of new PSPRS board member.

<b>Motion C.4: Open Item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** We have an application for a new board member, Ashley. Any objections?

<b>Motion C.4:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**C. 5 Approval of Kyle Arnett for inclusion into the PSPRS retirement system.**

<b>Motion C.5: Open Item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** This is just a formality he is already in the system.

<b>Motion C.5:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**C.6 Scheduling of the upcoming PSPRS meeting.**

<b>Motion C.6: Open Item for discussion</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

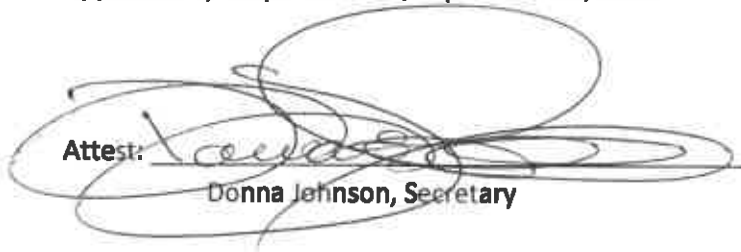
**Secretary Donna Johnson:** We could do a meeting next month


- D. Reports of Current Events by Committee Members: Joseph Glowacki:** There is a video on the PSPRS tier system that is very informative that I think everyone should look at.
- E. Items to be placed on future agendas: Bringing back C1,C2, and C3**
- F. Adjournment**

<b>Motion: to Adjourn</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

Meeting was adjourned at 4:28 pm August 13, 2019.

Approved by Mayor Wallace, September 24, 2019

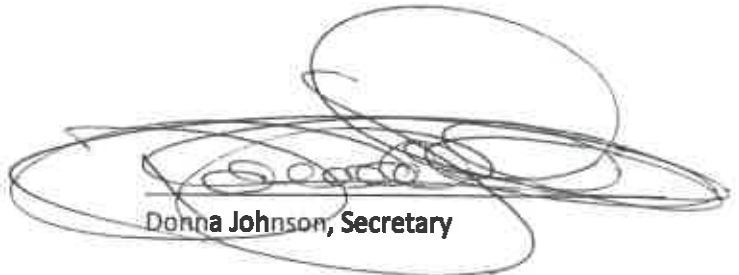
Attest:   
Donna Johnson, Secretary

  
\_\_\_\_\_  
Mayor Johann Wallace

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 13, 2019. I further certify that the meeting was duly called and a quorum was present.

  
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Donna Johnson, Secretary

